

Minutes
UDS Technical Support Group Conference Call
September 23, 2009

- 1) Call to Order
The meeting was called to order at approximately 2:05 p.m.
- 2) Roll Call
A roll call of TSG members who had accepted the call was taken and others on the call were asked to identify themselves.
- 3) NCIGF Anti-Trust Policy
Participants were reminded that the meeting was being conducted according to this policy. The actual reading of the policy was waived.
- 4) Approval of Minutes from 04-29-2009 TSG Conference Call (attachment)
Minutes were approved as presented in the meeting materials.
- 5) Successor Selection for TSG Chair/Co-chair Position
Mark expressed a desire for the TSG membership to consider other possible candidates to take over the TSG Chair Position in 2010.. There were no names brought forward during the meeting. However, members were encouraged to make nominations prior to the next TSG Call tentatively set for Wednesday, October 28th.
- 6) SUDS
Discussion centered around the **Notification** paragraph of the proposed NCIGF SUDS Retention Policy. A wording change was approved for the first reminder email recommending that the file be “moved” (i.e. copied and deleted from SUDS). In addition, participants approved having the second and final email reminder sent to both the sender and recipient with language similar to the first reminder notice regarding “moving” the files from SUDS. A revised redline version will be provided before the next meeting for review.
- 7) Proposed UDS Help Desk Procedures (attachment)
There was discussion on the wording for the response time and who would be the Designated ‘keeper’ of the Help Desk Q&A documentation. A revised redline version will be provided before the next meeting for review.
- 8) Updates
 - i) MSP Reporting Requirement
John Arment reported that there was nothing new to report.
 - ii) Claims Manual Revisions

Mark Might expressed the need to complete the Claims Manual Revisions prior to year-end 2009 in order to be prepared for the proposed development of training materials for the various UDS records contained within the manual.

iii) NAIC Approval Process for “E”, “F”, “G”, “I” and “M” Records

Mark Might reported that there were no new developments in the approval process for these formats.

iv) NCIGF Website: UDS Content

Mark Might solicited comments and suggestions regarding the layout and content of the NCIGF-based UDS webpages. There were none.

9) Adjournment

A general consensus was reached among participants that Wednesday afternoons tend to work better for the TSG calls. The next call was tentatively scheduled for Wednesday, October 28th, 2009.

The meeting was adjourned at approximately 3:05 p.m.

Respectfully Submitted,

Mark A. Might
Chair and Acting Secretary

**NAIC
Uniform Data Standard
Technical Support Group**

MEMBER NAME	AFFILIATION	A	State	C	Code	TSG	9/23/2009
Arment, John	Michigan P&C IGA (MPCIGA)	F	MI	X	X		
Baum, Diane	American Guaranty Fund Group (AGFG) - FL	F	FL	X			
Baum, Linda	New Jersey Compensation Rating and Inspection Bureau	F	NJ	X			
Bowens, Sue	Ohio Dept. of Insurance, Liquidation Office	R	OH	X	X		
Crews, Nick	National Conference of IGA's - (NCIGF)	F	n/a	X	X		
Czarnecki, Mark	Office of Special Deputy Receiver (OSD) - IL	R	IL	X	X		
Dunson, James	JED Consulting	C	n/a	X			
Edge, June	Ohio & West Virginia IGA's	F	M	X	X		
Gasik, Cindy	Guaranty Fund Management Services (GFMS)	G	M				
Gonesh, Beth	American Guaranty Fund Group (AGFG) - FL	F	FL	X	X		
Green, Stephen	Lightspeed Data Solutions	C	n/a	X	X		
Haag, Dennis	Pennsylvania Insurance Department	R	PA				
Hamilton, David K.		C	n/a	X			
Hamilton, James	Home Insurance Co., in Liquidation	R	NH	X	X		
Harty, Jim	American Guaranty Fund Group (AGFG) - FL	F	FL	X			
Holladay, Andrew	National Conference of IGA's - (NCIGF)	F	n/a	X	X		
Hungsberg, Richard	Office of Special Deputy Receiver (OSD) - IL	R	IL	X	X		
Jeffers, Jenny	Jennan Enterprises	C	n/a	X			
Keller, Laura	Pennsylvania WC Security Fund	F	PA	X	X		
Kotzev, Dimitar	Guaranty Fund Management Services (GFMS)	F	M	X	X		
Lamb, Rita Ann	Reliance Ins. Co., in Liquidation	R	PA	X	X		
Lavin, Kathy	Guaranty Fund Management Services (GFMS)	F	M				
Levering, Jeff	Ohio Dept. of Insurance, Liquidation Office	R	OH				
Marchman, Mike	Georgia Insurer's Insolvency Pool	F	GA	X			
Marynowitz, Ed	NCCI	C	n/a	X			
McIntosh, Jack	Reliance Ins. Co., in Liquidation	R	NH	X	X		
Might, Mark	Ohio & West Virginia IGA's	F	OH	X	X		
Miller, Darin	Ohio & West Virginia IGA's	F	OH	X			
Nun, Rod	Insurance Services Unlimited (ISU)	C	n/a	X	X		
Orser, Tom	Inservco	C	n/a	X			
Peckler, Mark	Fitzgibbons & Company	C	n/a	X			
Price, Debbie	Property & Casualty Insurance Guaranty Corp.	F	MD	X	X		
Radel, Paul	Reliance Ins. Co., in Liquidation	R	PA	X	X		
Royal, Mike	California IGA	F	CA	X			
Smith, Randy	Pennsylvania Insurance Department	R	PA	X	X		
Snyder, Julie	JAS Consulting	C	n/a	X	X		
Stephenson, Dale	DFS Consulting	C	n/a	X	X		
Surguine, Mike	Arizona IGA	F	AZ	X			
Swain, Rontrill	Florida Dept. of Financial Services (DFS)	R	FL	X			
Tharayil, Davis	Home Insurance Co., in Liquidation	R	NH	X			
Vavra, Joe	Legion Ins. Co., in Liquidation	R	PA	X	X		
Williams, Mitch	Florida Dept. of Financial Services (DFS)	R	FL	X	X		
Wilson, Jenny	Legion Ins. Co., in Liquidation	R	PA	X	X		
Winskowicz, Jim	Guaranty Fund Management Services (GFMS)	F	M	X			
Wisecarver, Tim	Pennsylvania Compensation Rating Bureau (PCRB)	C	PA	X			
Wygand, Richard	Home Insurance Co., in Liquidation	R	NH	X	X		
Zoller, Dotty	Texas P&C IGA	F	TX	X	X		
					46		26
Count							
Affiliation Code Legend (AC)	Guests:						
C - Consultant	Mark Steckbeck (NCIGF)	G				X	
F - Guaranty Fund							
G - Guest							
R - Receiver							
	Total Attendees						27