

Minutes
UDS Technical Support Group
Teleconference Call – Monday, June 16, 2008

Members/Interested Parties Present:

Guaranty Funds

Pam Fogelsanger (PA-WC)

Dotty Zoller (TX)

Mark Might (OH/WV) (Chair)

Nick Crews (NCIGF)

Darin Miller (OH/WV)

Linda Baum (NJ – WC)

Diane Baum (FL – WC)

John Arment (MI)

Dimitar Kotzev (GFMS)

Mike Royal (CA)

Jim Winskowicz (GFMS)

Beth Gonesh (FL – WC)

Deb Price (MD)

Receivers

Sue Bowens (OH)

Richard Wygand (Home)

Pieter Capozzi (CA - CLO)

James Hamilton (Home)

Davis Tharayil (Home)

Mitch Williams (FL)

Ed Hahn (IL - OSD)

Julie Hoschett (IL - OSD)

Rich Hungsberg (IL - OSD)

Consultants

Dale Stephenson

Jenny Jeffers

Mark Peckler

James Dunson

Julie Snyder

Rod Nun

Steve Green

Call to Order

The meeting was called to order by Mark Might at approximately 1:10 p.m.

Roll Call

The list of members who accepted the invitation to participate in the call was read by Mark Might and other participants were asked to identify themselves.

Approval of 12-6-2007 Minutes

The minutes of the previous meeting of the UDS TSG (attachment to Agenda e-mail) were approved.

UDS Training Project

Julie Snyder, Training Project Leader summarized the Project Plan, UDS Summit and D Record Training Outline for the TSG.

UDS Claims Manual Revisions

The Revised Claim Manual included in the meeting handouts was approved as presented. The Manual will be made available on the NCIGF UDS webpage when a few other revisions discussed in the meeting are incorporated.

“I” Record Format

Mark Might shared the need to develop guidelines for the use of the “I” Record Format, which was previously developed, before re-submitting it to the NAIC for approval. The existing subcommittee was reconstituted and Debbie Price and Richard Wygand will co-chair. Other current members of the subcommittee are Sue Bowens, Pieter Capozzi, James Dunson, Steve Green, Dimitar Kotzev, Jack McIntosh (Reliance), Rod Nun and Jim Winskowicz. All agreed to continue to serve except Jack McIntosh, who did not participate in the call.

“E”, “F” and “G” Formats

Mark Might clarified that these formats have never been submitted and approved by the NAIC, and were considered vehicles to provide additional types of claim information, if available. Bearing this in mind, the desired addition of the TPA Claim Number to the “F” and “G” Formats can be done without NAIC approval and will be added to the Revised Claim Manual soon to be posted on the NCIGF UDS webpage. A future charge of the TSG will be to develop guidelines for the use of these formats and eventually submit them for formal approval from the NAIC.

Other Matters

The following outstanding issues from the last two TSG Meetings, in Orlando in March, 2007 and via conference call on December 6, 2007 were revisited by the committee.

1. Data Security – Discussion regarding removal of Social Security/FEIN number from format contents. The TSG felt that the security issue was sufficiently addressed through the SUDS (Secure UDS) System and other similar efforts and further steps do not need to be taken.
2. Reimbursement/Overpayment Transactions – FAQ’s and Suggested Comment Table have been added to address this issue and will be emphasized in C Record Training.
3. “A” Record Expansion – Suggestions for additional detail for auto and property claims were withdrawn.
4. Restoration of the UDS History Summary as a preface to the Claims Manual – This is on hold pending the work that is being done by the UDS Training Group to develop overview materials.
5. Development of a Formal TSG Chairperson Selection Process – Mark Might suggested that a more formal process should be developed, but no further action was taken at this meeting.
6. UDS Treatment for Pre-Liquidation Loss Expense Recoveries – Mark Might mentioned that the subcommittee’s chair, Paul Radel had completed a summary narrative of 3 methods currently being used by Funds to record the recovery and reimbursement transactions for this item. An FAQ and/or Business Process Example is being developed for the Claims Manual.

7. Proper treatment for corrections to loss and expense payment transactions subsequent to the claim file closure date – Jim Winskowicz and Dimitar Kotsev (GFMS) will prepare sample materials.

Adjournment

The meeting was adjourned at approximately 2:15 p.m.

Respectfully Submitted,

Mark A. Might
Acting Chair (and Secretary in this case)