Members: J Arment (Chair), C Freund (Chair), J Casey, J Chontos, J Edge, D Gartland, S Green, J Hamilton, J Harty, D Heller, A Holladay, B Garvey, S Kast, D Kotzev, R Lamb, M Might, D Miller, R Nun, M Peckler, D Price, P Radel, M Snow, J Snyder, D Stephenson, R Swain, D Tharayil, J Vavra, M Williams, J Wilson, R Wygand, D Zoller, H Zychowski

Absent: D Gartland, J Hamilton, A Holladay, R Nun, J Snyder, R Swain, D Tharayil, R Wygand

Also present: D Clendenning, D Mills, B Patterson

Announcements

1. The meeting was called to order.
2. Roll call was taken. A quorum was reached with 23 voting members present. Three guests were present.
3. Participants were reminded that the meeting was being conducted according to the NCIGF Anti-Trust policy.

Business

1. Approval of Minutes from the September 20, 2016 meeting and from the November 15, 2016 meeting.
2. UDS Help Desk Status Report
   (a) G Records with no check number and G Records that include alpha characters. Check number is a required field so must be present; however, it was moved and seconded to modify the UDS specification to allow alphanumeric characters as opposed to only numeric in the check number field. The motion passed.
   (b) Coding of prepaid indemnity payments. These should not be in the G Record but would be included in the P Record.

New Business

1. FIGA is seeking a new coverage code for homeowners lines, that covers law and ordinance. It was moved and seconded to add the new coverage codes. The motion passed.
2. G Record prepayments - Report back from subcommittee. John Arment and Dale Stephenson will come up with a list of payment codes to present to the NAIC. In the interim, an excel file will be used to report prepayments.
3. I Record FAQ for UDS Manual - Deb, John, and Rich. This topic was postponed for the March meeting.