Members: J Arment (Chair), C Freund (Chair), J Casey, J Chontos, J Edge, D Gartland, S Green, J Hamilton, J Harty, D Heller, A Holladay, S Kast, D Kotzev, R Lamb, M Might, D Miller, R Nun, M Peckler, D Price, P Radel, M Snow, J Snyder, D Stephenson, R Swain, D Tharayil, J Vavra, M Williams, J Wilson, R Wygand, D Zoller, H Zychowski

Absent: J Edge, C Freund, D Gartland, S Green, A Holladay, D Kotzev, M Might, D Miller, R Nun, P Radel, J Snyder, D Stephenson, R Swain, D Tharayil, H Zychowski

Also present: D Clendenning, D Mills, A Barbera, T Gorsline, S Read

Announcements

1. The meeting was called to order.

2. Roll call was taken. A quorum was not reached with only 16 voting members present. Five guests were present.

3. Participants were reminded that the meeting was being conducted according to the NCIGF Anti-Trust policy.

Business

1. Approval of Minutes from the September 20, 2016 meeting. The minutes were not approved due to the lack of a quorum.

2. UDS Help Desk Status Report

   (a) Shari Lucero asked about where to report Medical Bill Review audit fees in C and D Records. The help desk responded that most funds pay MBR audit fees at the claim level thus they are included in the C Records. Funds that do this would also include the amount of these payments as claims expense payments on the D Record.

   (b) Mitch Williams asked to be directed to the M Record expert. He was directed to John Arment. He also asked if the UDS A Record had been updated to include gender. Darin Miller responded that no such change had been made.

   (c) Mitch Williams had and additional question. In the case where a GA or Receiver receives an IRS tax levy, what is the proper protocol to take? As a Receiver do we change the claimant name and address to the IRS and IRS address? Or make the check co-payable and send to IRS? Or co-payable and send to claimant address? - No obligation unless the Fund is actively paying on the claim.

New Business

1. UDS Manual Updates. Does anyone use the 835 code for unearned premiums? Dotty indicated that this is a code for a supplemental payment on the B Record from receivers.
2. G Record prepayments - Report back from subcommittee.
   
   (a) Sub-types Codes - this issues is still pending and will be revisited in January of 2017. A P Record will be added as well as modifications to the G Record.


4. Missing Carriage Returns in C Records from some funds. Question from Craig Goodson (LUA). Amanda reported having an issue with this but only with one receiver.